

FIRM BROCHURE  
FORM ADV PART 2A

**QRG Capital Management, Inc.**

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November 2, 2021

This Brochure provides information about the qualifications and business practices of QRG Capital Management, Inc. ("QRG"). If you have any questions about the contents of this Brochure, please contact us at 312-827-2800. The information in this Brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Additional information about QRG also is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

Registration with the SEC or with any state securities authority does not imply a certain level of skill or training.

## **Item 2: Material Changes**

This Item discusses only specific material changes that are made to the Brochure and provides clients with a summary of such changes. QRG last filed an annual update to the Brochure on March 31, 2021. There were no material changes to this Brochure from the previous version.

The November 2021 update entailed minor changes related to laddered bond investment strategies, enhanced disclosures related to impact investment strategies and associated methods of analysis and risks.

Pursuant to SEC Rules, we will ensure that you receive a summary of any materials changes to this and subsequent Brochures within 120 days of the close of our business' fiscal year. We may further provide other ongoing disclosure information about material changes as necessary, at any time, without charge.

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## Item 4: Advisory Business

QRG is an investment adviser with its principal place of business in Chicago, Illinois. QRG operates as a subsidiary of Envestnet, Inc. (ENV), a publicly held company founded in 1999 and whose stock is traded on the New York Stock Exchange (NYSE) under the ticker symbol ENV. Brandon R. Thomas is a co-founder and the Chief Investment Officer of Envestnet, and is the President of QRG. Janis Zvingelis is the Director of Quantitative Research and a principal of QRG.

QRG specializes in quantitative investment management services, including the systematic construction and management of investment strategies grounded in quantitative research.

QRG's investment process is guided by systematic, quantitative and rules-based methodologies. QRG's investment management services and strategies are designed with the goal of enabling clients to implement their market exposure, risk management and return objectives in a cost-efficient manner. These services may be customized by clients to meet their specific needs and objectives. Clients may seek to impose restrictions on investments in securities or types of securities and investment guidelines for the management of their assets; such desired restrictions and investment guidelines are subject to the consent of QRG.

QRG provides discretionary investment management and investment advisory services indirectly to clients through intermediaries such as independent financial advisors, asset managers, consultants and family offices, and directly to high-net-worth individuals, endowments and foundations, and other institutions. In addition, QRG may advise a limited number of clients on asset allocation and fund selection.

QRG provides, through its affiliate Envestnet Asset Management, Inc. ("EAM"), an SEC-registered investment adviser and asset management platform provider, technology, operational and administrative support services to QRG's clients. EAM may assist QRG with a variety of account processing and maintenance duties, including client account initiation and set up, support related to client account trading and processing, billing services, custodial reconciliation, and the computation and preparation of client reports.

QRG provides discretionary portfolio management services to mutual funds that are registered as such under the Investment Company Act of 1940, as amended (the "Investment Company Act"). Such mutual funds include those sponsored by EAM.

QRG also offers customized non-discretionary strategies through agreements with non-affiliated institutional platforms. In doing so, QRG contracts with the non-affiliated firm as portfolio managers to the QRG offerings. For such portfolio management services, QRG obtains a manager fee, which is negotiated separately with each respective firm.

QRG's investment professionals began managing accounts through a business unit of Envestnet in November 2013.

## Item 5: Fees and Compensation

Investment management fees on all of QRG's strategies are subject to negotiation, and will vary depending on certain factors, such as account size, investment strategy, and level of customization, among others. QRG's compensation for investment advisory services is generally based on an annual percentage of assets under management.

Our asset-based fees are typically in tiered schedules with breakpoints based on the amount of assets in the account, so that the fee rate decreases as the level of assets increases. Unless otherwise agreed to by the client with QRG, these investment management fees are typically charged quarterly in advance based on the account market value at the end of the prior quarter. In circumstances where we manage multiple accounts for a single client relationship, we may, in our discretion, agree with the client to aggregate the client's assets across related accounts to enable the client to benefit from a lower fee tier. We may also agree to consider such total assets in determining a fee schedule for each account.

The standard investment management fee schedules for QRG's Quantitative Portfolio strategies are as follows, but lower fees may be separately negotiated based in part on the criteria listed above:

Tier (per account)	Quantitative Portfolio Strategy			
	Market Series	Factor-Enhanced	Impact	Bond Ladders
First \$250,000	0.15%-0.50%	0.20%-0.55%	0.25%-0.55%	0.095%-0.25%
Next \$250,000	0.15%-0.50%	0.20%-0.55%	0.25%-0.55%	0.095%-0.25%
Next \$500,000	0.14%-0.46%	0.18%-0.50%	0.25%-0.50%	0.095%-0.25%
Next \$1,000,000	0.13%-0.42%	0.17%-0.45%	0.25%-0.45%	0.095%-0.25%
Next \$3,000,000	0.11%-0.38%	0.17%-0.40%	0.25%-0.40%	0.095%-0.25%
Next \$5,000,000	0.09%-0.30%	0.12%-0.35%	0.25%-0.35%	0.095%-0.25%
Above \$10,000,000	0.08%-0.23%	0.09%-0.30%	0.25%-0.30%	0.095%-0.25%

Clients may be billed for their investment management fees or authorize QRG to deduct these fees from the client's custodial account.

Clients should understand that all custodial fees and any other charges, fees, commissions, markups, and markdowns incurred in connection with the execution of transactions for a client's account are generally paid out of the assets in the account and are in addition to the investment management fees charged by QRG. Clients may incur certain charges imposed by custodians, brokers, dealers, and other third parties which may include, but are not limited to custodial fees, deferred sales charges, odd-lot differentials, transfer fees and taxes, wire transfer and electronic fund fees, and other fees and taxes on brokerage accounts and securities transactions. (See Item 12 for more information on brokerage practices.) Mutual funds and ETFs also generally charge internal operating fees, which are disclosed in a prospectus. Such charges, fees and commissions are exclusive of and in addition to QRG's fees, and QRG does not receive any of the foregoing charges, fees and commissions.

QRG strives to choose the lowest-priced mutual fund share available for QRG proprietary strategies. The actual share class fund that is purchased and allocated to a client account is specific to the mutual funds available to the client's retail investment adviser ("Advisor"). QRG does not negotiate share

class availability on behalf of entities, such as investment advisers and broker-dealers, or their clients, nor does QRG take responsibility for the management and review of client accounts for share class usage. Clients should consult with their Advisor for share-class specific guidance. The availability of mutual funds and certain other pooled investment vehicles in an investment advisory program is determined by the Advisor. QRG does not advise Advisors on the selection of funds or other pooled vehicles for their investment advisory programs.

QRG may enter into various advisory agreements with investment advisers and other financial intermediaries with respect to investment programs they sponsor. Typically, QRG negotiates fees with the advisers and other financial intermediaries and not with individuals participating in such programs. However, in cases for which a client requests customized portfolio construction, the fees charged will be based on the size and complexity of the account.

Wrap accounts are generally managed in the same or similar manner to other separately managed accounts. However, wrap programs may impose specific restrictions and investment guidelines that are more restrictive than fully discretionary client accounts; see the wrap program sponsor's disclosure brochure for a discussion of any such restrictions and investment guidelines. In addition, wrap programs may mandate that QRG direct transactions to a specific broker-dealer, which may prohibit QRG from seeking best execution or aggregating trades.

Clients or QRG may terminate advisory services at any time, for any reason, upon receipt of 30 days prior written notice. Clients will receive a prorated refund of any pre-paid quarterly investment management fee, based upon the number of days remaining in the quarter after the termination date. Clients are not charged a liquidation fee if securities are to be delivered in-kind; otherwise commissions and/or fees may be charged by the broker-dealer liquidating security positions.

## **Item 6: Performance-Based Fees and Side-By-Side Management**

QRG does not charge any performance-based fees (fees based on a share of capital gains on or capital appreciation of the assets of a Client). Consequently, QRG does not engage in side-by-side management of accounts that are charged a performance-based fee with accounts that are charged another type of fee (such as assets under management). As described above, we charge for our investment management services based upon a percentage of assets under management. It should be noted that accounts that are managed in the same investment style (e.g., risk profile) are not always managed the same way due to the client's overall investment objective, asset size and account restrictions.

QRG provides investment advisory and investment management services for many clients and may give advice and take action with respect to one client that differs from advice given or the timing or nature of action taken with respect to another client. It is QRG's policy not to favor or disfavor any client or class of clients in the allocation of investment opportunities. To the extent practicable, all investment opportunities will be allocated among clients over time on a fair and equitable basis.

## **Item 7: Types of Clients**

As noted above, the types of clients to which QRG may provide investment management and investment advisory services indirectly include intermediaries such as independent financial advisors, asset managers, consultants and family offices. It may also provide its services directly to high-net-worth individuals and certain institutional clients, such as banks, trusts, corporate pension and profit-sharing plans, Taft-Hartley plans, charitable institutions, foundations, endowments, municipalities, registered mutual funds, private investment funds, trust programs, sovereign funds, foreign funds such as UCITs and SICAVs, and other U.S. and international institutions. QRG may require different minimum investment amounts based on investment strategy, vehicle implementation, and any specialized portfolio customizations requested by the client.

## **Item 8: Methods of Analysis, Investment Strategies and Risk of Loss**

### **Methods of Analysis and Investment Strategies**

As noted above in Item 4: Advisory Business, QRG specializes in quantitative investment management services, including the systematic construction and management of investment strategies grounded in quantitative research. QRG uses proprietary models and technology (also referred to as an “algorithm”) to research, design, test, and implement its strategies for clients. Investment strategies employed may be customized to address the specific needs of the client.

QRG’s investment management services are focused primarily on the design, construction and ongoing discretionary management of portfolios that implement quantitative passive indexing and quantitative active investment strategies. Passive indexing strategies attempt to track the performance of a designated index. Indexes are designed to provide broad-based exposure to a particular market or market segment. QRG typically constructs portfolios using a subset of the constituents of the designated tracking index, employing optimization techniques to align the portfolio’s risk characteristics with those of the benchmark. For custom portfolios, QRG can employ a full replication strategy in which each constituent in the designated index is included in the portfolio. For its quantitative active investment strategies, QRG employs a proprietary model to optimize a portfolio of securities designed to outperform the index. QRG constructs each of the strategies to adhere to certain guidelines designed to increase diversification and control risk.

QRG offers four primary types of quantitative investment strategies:

- Passive indexing
- Factor-based investing
- Impact investing
- Bond ladder portfolios

QRG offers passive indexing strategies through its Market Series of Quantitative Portfolios (“QPs”). The Market Series provides investors with several primary attributes, including: 1) cost-efficient exposure to beta; 2) the opportunity to capture “tax management alpha” (see below for a further discussion of tax management overlay); and 3) the ability to customize the portfolio. QPs are constructed using a systematic process that balances, among other things, a desired tracking error to the underlying index and a target account investment minimum.

QRG offers factor-tilted strategies through its Factor-Enhanced Series of QPs. The Factor-Enhanced series is constructed using a systematic process that balances, among other things, enhanced exposures to some combination of asset pricing factors such as momentum, value and quality; a desired tracking error to the underlying index; a target investment minimum; and liquidity requirements.

QRG offers environmental, social and governance (ESG) investing strategies through its Impact series of QPs. The Impact series of QPs spans various asset classes and impact themes, including the ESG, Climate Solutions, Gender and Diversity, and faith-based strategies. QRG generally employs one or more of the following objectives in the Impact series strategies: 1) Reduce exposure to companies operating in specific industries/sectors, or those with controversial events; 2) Integrate ESG or ESG-related scoring dimensions in the stock selection process to identify portfolio holdings that overall exhibit stronger ESG characteristics relative to a broad peer group or index; and 3) Enhance exposure to companies providing products or services to address ESG challenges, as determined by the amount of revenue derived from the business operation. To achieve these objectives, QRG relies in part on data provided by third-party research firms. QRG does not require every portfolio holding to participate in ESG-related business activities, nor does it require a company to have a specific ESG score. The Impact QPs are constructed using a systematic approach that considers the Impact/ESG objectives and various operational constraints. While QRG adheres to an investment policy and methodology, it does not guarantee impact outcomes or that certain ESG objectives will be achieved. The portfolios incorporate the Impact criteria on a best-efforts basis. In addition, because Impact/ESG is an evolving investment philosophy, QRG may update its Impact methodology to reflect changes in business operations, technology, data availability, and best practices.

The composition of the QP strategies is predominantly made up of highly liquid exchange-traded securities. In our domestic US equity strategies, individual equities in the large cap, mid cap and small cap segments comprise most implementations. QRG does offer a version of our Market Series strategies designed for lower minimum investment amounts. This version includes an allocation to an exchange-traded fund (ETF) representative of the underlying asset class. The ETF allocation enables closer tracking of the index for accounts holding fewer individual securities.

In addition, our international developed markets and emerging markets equity strategies are comprised of American Depositary Receipts (ADRs). An ADR is a negotiable certificate representing a specified number of shares in a foreign company's stock. Issued by a US depository bank, ADRs trade on markets in the US.

QRG also offers laddered bond investment strategies through its QP Bond Ladders. These portfolios are constructed to provide consistent income in a portfolio of investment grade fixed income securities that is designed to be buy-and-hold. The portfolio consists of bonds that mature at regular intervals within annual increments. When a bond matures, the principal is typically reinvested in the longest maturity at the end of the ladder. It is important to note that while the securities within portfolios are designed to be bought and held to maturity, QRG can sell and replace a position under certain conditions, including if it no longer satisfies our quality criteria, or if the bond is involved in a corporate action. The ladder process is designed to provide low sensitivity to rising interest rates, along with a predictable income stream.

For each QP strategy, once the specifications are established, the portfolio is constructed using a proprietary risk factor model developed by the investment management team. The portfolio management team reviews the portfolio characteristics to ensure conformity with the tracking index

and other objectives and constraints. The portfolios are re-optimized and rebalanced periodically, according to the same objective and systematic approach. Since the strategies are quantitatively constructed, individual stock selection based on fundamental and qualitative evaluation is not part of the process. While the investment team does not override the model or the resulting portfolio, a portfolio manager may periodically replace specific positions that are subsequently acquired or involved in some other type of corporate action. Even in these instances the portfolio manager will rely on the decision framework the team has established and integrated as part of the model.

QRG can customize any of the QP strategies to align with a client's specific goals and objectives. In order to specify customization preferences, the client is asked to complete a portfolio customization questionnaire. The dimensions along which the strategies may be customized include, but are not limited to, the number of positions; tracking error to the benchmark index; security and industry restrictions; and dividend yield expectations. In addition, in terms of factor exposures, clients may select single-factor or multi-factor implementations. Clients may also express their specific values according to many different environmental, social and governance (ESG) investing categories. QRG uses the specifications provided in the questionnaire to construct a portfolio that satisfies the objectives and constraints. Periodically, the combination of custom constraints and parameters selected by the client may not allow for a portfolio to be constructed. In such cases, QRG will work with the client in an attempt to adapt the customizations so that a suitable portfolio meeting the client's goals is constructed. For clients to whom QRG provides its services directly, QRG engages in outreach at least annually to confirm whether there have been any changes to the client's financial situation and/or investment objectives, or to the client's desired investment restrictions, that would impact the information previously collected. In addition, on a quarterly basis, QRG notifies such clients to contact QRG to confirm such information. For clients to whom QRG provides its services indirectly through intermediaries such as independent financial advisors, consultants and family offices, the responsibility to engage in such annual outreach and quarterly notification lies with the intermediary, who will then communicate any changes in the relevant information to QRG.

It is important for clients to immediately communicate any changes to information previously provided so QRG can make any appropriate adjustments to the way client assets are managed in order to reflect such changed circumstances.

While QRG's portfolio construction methodology and management processes may result in the QP strategies being tax-efficient, QRG does not explicitly tax-manage the QP strategies, and QRG does not hold itself out as an accountant or tax advisor and does not provide such services. For clients who are tax-sensitive, QRG will incorporate the desired tax considerations as part of the customization and optimization process. Tax overlay services are available for an additional annual asset-based fee typically ranging from 0.05%-0.10%. Coupled with tax overlay, QPs can help minimize an investor's tax bill and capture "tax-management alpha" via minimizing realization of short-term capital gains; tax-loss harvesting; and consulting assistance to help address investor-specific tax situations. One of the most common uses of our tax overlay capabilities is tax transition, which consists of transitioning low cost basis and often concentrated positions into a more diversified QP strategy over time, and according to the client's desired capital gains realization preferences.

## **Risk of Loss**

Investing in securities involves risk of loss (including loss of principal) that each client should be prepared to bear. Typical investment risks include market risk typified by a drop in a security's price

due to company-specific events (such as an earnings disappointment or a downgrade in the rating of a bond) or general market activity (such as occurs in a "bear" market when stock values fall in general). Stock markets, especially foreign markets, are volatile and can decline significantly in response to adverse issuer, political, regulatory, market, or economic developments.

*Equity Market Risk:* A long-term investment approach cannot guarantee a profit. Economic, market, political, and company-specific conditions and events will cause the value of equity securities, and the portfolio that owns them, to rise or fall. Stock markets tend to move in cycles, with periods of rising prices and periods of falling prices.

*ESG and Impact Risks:* Incorporating ESG characteristics into the investment process carries the risk that the Impact and ESG portfolios may underperform as compared to non-impact or non-ESG focused strategies. The Impact and ESG considerations may reduce the investment universe or result in different exposures from funds or strategies that do not use such criteria. There is no guarantee that impact investment strategies will work under all market conditions, and each investor should evaluate their ability to invest long-term. In addition, QRG utilizes several ESG research and ratings providers for portfolio management purposes. The scores, ratings, and assessments are subjective by nature, and may or may not be accurate, complete, or reflect the beliefs of some investors. QRG depends on the information provided by third-party vendors. Any delay in the remittance of ESG information or sudden change in scores may cause the portfolio to hold companies that do not align with the impact methodology. While QRG attempts to update the portfolios in a timely manner, it cannot guarantee that the strategies will reflect the latest ESG information.

*ETF Risk:* Investing in an exchange-traded fund (ETF) exposes a client portfolio to all of the risks of that ETF's investments and subjects it to a pro rata portion of the ETF's fees and expenses. As a result, the cost of investing in ETF shares may exceed the cost of investing directly in its underlying investments. ETF shares trade on an exchange at a market price which may vary from the ETF's net asset value. ETFs may be purchased at prices that exceed the net asset value of their underlying investments and may be sold at prices below such net asset value. Because the market price of ETF shares depends on market demand, the market price of an ETF may be more volatile than the underlying portfolio of securities the ETF is designed to track. A client account may not be able to liquidate ETF holdings at the time and price desired, which may affect performance.

*Fixed Income Risk:* Fixed income strategies are subject to interest rate risk and the inherent credit risk related to the underlying credit worthiness of the various issuers and the volatility of the bond market. Fixed income securities are also subject to the risk that an issuer may exercise its right to redeem a fixed income security earlier than expected (a call). Issuers may call outstanding securities prior to their maturity for a number of reasons (e.g., declining interest rates, changes in credit spreads and improvements in the issuer's credit quality). Fixed income securities are subject to the risk of non-payment of scheduled principal and interest. Changes in economic conditions or other circumstances may reduce the capacity of the party obligated to make principal and interest payments on such instruments and may lead to defaults. Such non-payments and defaults may reduce the value of, or income distributions from, a client portfolio. As interest rates rise, the value of a client portfolio invested primarily in fixed-income securities or similar instruments is likely to decline. Conversely, when interest rates decline, the value of such a client portfolio is likely to rise. Securities with longer maturities are more sensitive to changes in interest rates than securities with shorter maturities, making them more volatile. Interest rate risk will generally affect the price of a fixed income security more if the security has a longer maturity. Fixed income securities with longer maturities will therefore be more volatile than other fixed income securities with shorter maturities. Conversely, fixed income securities with shorter maturities will be less volatile but generally

provide lower returns than fixed income securities with longer maturities.

*Foreign and Emerging Markets Risk:* The value of a client portfolio may be adversely affected by changes in currency exchange rates and political and economic developments across multiple borders. In emerging or less developed countries, these risks can be more significant than in major markets in developed countries. Generally, investment markets in emerging countries are smaller, less liquid and more volatile, and as a result, the value of a portfolio investing in emerging markets may be more volatile. Emerging market investments often are subject to speculative trading, which typically contributes to volatility. Emerging market countries also may have relatively unstable governments and economies. Trading in foreign and emerging markets usually involves higher expenses than trading in the U.S. A client portfolio investing in these markets may have difficulties enforcing its legal or contractual rights in a foreign country. Depositary receipts are subject to many of the risks associated with investing directly in foreign securities, including political and economic risks.

*Implementation Risks:* There are several implementation costs associated with managing investment strategies, including brokerage commissions and market impact costs. Generally speaking, the higher the portfolio turnover, the greater the implementation costs and adverse effects on portfolio performance. QRG's portfolio construction methodology and optimization process seek to constrain portfolio turnover to minimize such implementation costs.

*Liquidity Risk:* Under certain market conditions, the liquidity of portfolio positions may be reduced. Under these circumstances, QRG may be forced to dispose of securities at reduced prices, thereby adversely affecting its performance. If other investors are seeking to dispose of the same securities at the same time, QRG may be unable to sell or prevent losses.

*Model Risks:* In managing each of its strategies, QRG uses quantitative models to evaluate factors such as market capitalization, valuation, momentum, profitability and other factors. These models assist the portfolio management team's decisions and may be used to construct the portfolio holdings and further manage benchmark-relative risks. Models may not work as intended in all markets.

*Model and Data Risk:* QRG uses quantitative models (both proprietary models developed by QRG, and those supplied by third parties collectively "Models") as well as data both developed by QRG and those supplied by third parties (collectively "Data"). Models and Data are used to assist in constructing portfolios and to provide risk management analysis. When Models and Data prove to be incorrect or incomplete, any decisions made in reliance thereon expose clients to potential risks. For example, by relying on Models and Data, QRG may be induced to buy certain investments at prices that are too low, or to miss favorable opportunities altogether. In addition, Models and Data are known to have errors, omissions, imperfections and malfunctions (collectively, "System Issues"). System Issues in third-party Models are generally entirely outside of the control of QRG.

Some of the models used by QRG are predictive in nature. The use of predictive models has inherent risks. For example, such models may incorrectly forecast future behavior, leading to potential losses on a cash flow and/or a mark-to-market basis. In addition, in unforeseen or certain low-probability scenarios (often involving a market disruption of some kind), such models may produce unexpected results, which can result in losses to a client's portfolio. Furthermore, because predictive models are usually constructed based on historical data supplied by third parties, the success of relying on such models may depend heavily on the accuracy and reliability of the supplied historical data.

All models rely on correct market data inputs. If incorrect market data is entered into even a well-

founded model, the resulting valuations will be incorrect. However, even if market data is input correctly, “model prices” will often differ substantially from market prices, especially for securities with complex characteristics, such as derivative instruments.

*Programming and Modeling Errors Risks:* QRG’s research and modeling process involves financial, economic, econometric and statistical theories, research and modeling; the results of that process must then be translated into computer code. Although QRG seeks to hire individuals skilled in these functions and to provide appropriate levels of oversight, the complexity of the individual tasks, the difficulty of integrating such tasks, and the limited ability to perform “real world” testing of the product raises the chances that the finished model may contain an error. One or more of such errors could adversely affect a client’s portfolio and would generally not constitute a trade error subject to reimbursement under QRG’s policies.

*Tax-Managed Investing Risk:* Market conditions may limit the ability to generate tax losses or to generate dividend income taxed at favorable tax rates. A tax-managed strategy may cause a client portfolio to hold a security in order to achieve more favorable tax treatment or to sell a security in order to create tax losses. The ability to utilize various tax-management techniques may be curtailed or eliminated in the future by tax legislation or regulation. The pre-tax performance of a tax-managed account may be lower than the performance of similar advisory accounts portfolios that are not tax-managed. Please note, while a retail account subscribes to a tax-managed overlay strategy, the overlay strategy may not be able to succeed in reducing the amount of taxable income and capital gains to which an advisory account may become subject. The benefit of tax-managed investing to an individual investor is dependent upon the tax liability of an investor, which considers the level of prevailing tax rates. Over time, the ability of an investor in a tax-managed strategy to harvest losses may decrease and gains may build up in a securities portfolio. Tax-managed investing does not equate to comprehensive tax advice, is limited in scope, and not designed to eliminate taxes in an account. Mandates or the use of limits to restrict the amount of gains realized on your total tax bill may severely restrict trading in the account and could result in substantial deviations from the investment allocation. Tax overlay screens and limits should only be imposed after you have consulted with your tax advisor. QRG does not provide tax planning advice or services.

*Tracking Error Risk:* Tracking error risk refers to the risk that the performance of a client portfolio may not match or correlate to that of the index it attempts to track, on a daily or aggregate basis. Factors such as fees and trading expenses, imperfect correlation between the portfolio’s investments and the index, changes to the composition of the index, regulatory policies, and high portfolio turnover all contribute to tracking error. Tracking error risk may cause the performance of a client portfolio to be less or more than expected.

## **Item 9: Disciplinary Information**

Registered investment advisors are required to disclose all material facts regarding any legal or disciplinary events that would be material to a client’s evaluation of QRG or the integrity of QRG’s management. QRG has no legal or disciplinary action that must be disclosed in response to this Item.

## **Item 10: Other Financial Industry Activities and Affiliations**

QRG is under common control with the following entities that are engaged in the securities or investment advisory business. Certain members of executive management of QRG also serve as executive management of these entities. Although the members of QRG’s executive management are

fully engaged and committed to the success of QRG, the affairs of QRG do not receive the undivided attention of executive management. The entities with which QRG is under common control, each a Registered Investment Adviser, include:

Investnet Asset Management, Inc. (“EAM”)  
35 East Wacker Drive, Suite 2400  
Chicago, IL 60601  
Firm CRD #111694

Investnet Portfolio Solutions, Inc. (“EPS”)  
35 East Wacker Drive, Suite 2400  
Chicago, IL 60601  
Firm CRD #109662

Investnet Retirement Solutions, LLC (“ERS”)  
35 East Wacker Drive, Suite 2400  
Chicago, IL 60601  
Firm CRD #171570

FDX Advisors, Inc. (“FDX”)  
35 East Wacker Drive, Suite 2400  
Chicago, IL 60601  
Firm CRD # 104601

EAM, EPS, ERS and FDX are wholly-owned subsidiaries of Investnet, Inc., whose principal business address is 35 E. Wacker Drive, Suite 2400, Chicago, IL 60601.

EAM also serves as the investment advisor to a mutual fund family, the PMC Funds, which consists of the PMC Core Fixed Income Fund and the PMC Diversified Equity Fund (information available at [www.investpmc.com/solutions/portfolios](http://www.investpmc.com/solutions/portfolios)).

## **Item 11: Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

QRG employees or related persons may buy or sell securities that clients also own in their accounts. Investment decisions for QRG personnel may not be made at the same time or in the same manner as those made for clients. QRG or a related person of QRG may purchase or sell securities that are recommended to, or purchased or sold for clients. Personal securities transactions by persons identified as access persons with QRG are subject to QRG’s Code of Ethics. The Code of Ethics includes various reporting, disclosure and approval requirements, described in the summary below. QRG designed these requirements to prevent or mitigate actual or potential conflicts of interest with Clients. The Code of Ethics applies not only to transactions by the individual, but also to transactions for accounts in which such person or the person’s spouse, minor children or other dependents residing in the same household have an interest. Compliance with the Code of Ethics is a condition of employment.

In accordance with Securities and Exchange Commission rules relating to recordkeeping by investment advisors, QRG requires prompt reports of all securities transactions identified in the Code of Ethics as “Reportable Securities” transactions. QRG further requires that all brokerage

account relationships be disclosed, that QRG receive duplicate confirmations of transactions and custodial account statements, and annual certifications of compliance with the Code of Ethics from all access persons. Transactions in U.S. government securities, bankers acceptances, bank certificates of deposit, commercial paper, high quality short-term instruments, including repurchase agreements, index-based futures/options, options/futures on treasury notes and bills or currency options/futures, shares of open-end mutual funds and commodities are excluded from the reporting requirements.

The responsibilities of QRG's Chief Compliance Officer (or designee) include overseeing the regular monitoring and verification of compliance of covered persons with the requirements of the Code of Ethics, and reporting material violations to QRG's senior management. Covered transactions of QRG's Chief Compliance Officer will be approved by another officer (or designee) of QRG. In addition to reporting and recordkeeping requirements, the Code of Ethics imposes various substantive and procedural restrictions on Reportable Securities transactions. QRG's Chief Compliance Officer may recommend to management the imposition of more severe sanctions, including suspension of personal investing privileges, or termination of employment, in the case of certain types of violations.

A copy of QRG's Code of Ethics can be obtained by contacting QRG at 312-827-2800.

## **Item 12: Brokerage Practices**

### **Best Execution**

In placing orders for the purchase and sale of securities in client accounts, and directing brokerage to effect these transactions, QRG's primary objective is to obtain prompt execution of orders at the most favorable prices reasonably obtainable under the circumstances. In doing so, QRG considers a number of factors, including, without limitation, the overall direct net economic result to the client, the financial strength, reputation and stability of the broker-dealer or counterparty, the efficiency with which the transaction is effected, the ability to effect the transaction, the availability of the broker-dealer to stand ready to execute possibly difficult transactions in the future and other factors involved in the receipt of brokerage services. QRG and its affiliates utilize a global third-party service provider to assist in the review of equity trades for best execution purposes, and QRG's Best Execution Committee periodically reviews the execution quality obtained on behalf of clients. The nature of fixed income markets makes it more difficult to analyze best execution on a trade-by-trade basis, as fixed income securities often trade less frequently than securities such as equities and are frequently traded on a principal basis and not on exchanges. The Best Execution Committee actively monitors overall fixed income trading to identify any best execution trends.

### **Directed Brokerage**

A client may instruct QRG to execute some or all securities transactions for its account with or through one or more broker-dealers designated by the client. In such cases, the client is generally responsible for negotiating the terms and conditions (including, but not limited to, commission rates) relating to all services to be provided by such broker-dealer.

Under these arrangements, we do not have any responsibility for seeking to obtain the best prices or any particular commission rates for transactions with or through any such broker-dealer for such client's account. The client should recognize that it may not obtain commission rates as low as it might otherwise obtain if we had discretion to select broker-dealers other than those chosen by the

client and therefore may not receive best execution on transactions due to the client's direction. In addition, clients should be aware that they may not achieve executions of the nature, quality, speed or price that might be obtained if we had discretion to select broker-dealers other than those chosen by the client and therefore may not receive best execution on transactions due to the client's direction. In addition, clients should appreciate that they will not be able to participate in aggregated orders submitted by ORG (discussed below). As a result of the foregoing considerations, accounts for which clients direct QRG to use a particular broker-dealer may incur higher costs and may not generate returns equal to accounts for which QRG has the discretion to choose the broker-dealer.

In certain circumstances (e.g., when the client comes to QRG through a broker-dealer), QRG has a conflict of interest between its duty to obtain best execution and its desire to obtain future referrals from the broker-dealer. QRG mitigates this conflict by adhering to our policy in respect of best execution. Where we place trades for a client's account and have discretionary brokerage authority, we do not take into consideration client referrals from a broker-dealer or third party in selecting broker-dealers to execute securities transactions. In following our policy to seek to obtain best execution, we may place securities transactions through broker-dealers that have referred clients to us.

### **Trade Rotation**

QRG may facilitate strategies on multiple platforms as a model manager, meaning QRG delivers a model portfolio to various providers that then have discretion over the trade execution. In this case, QRG takes reasonable steps to ensure model portfolios hosted on different platforms are treated in a fair and equitable manner. Generally, QRG alternates between groups, by rotating model delivery on a monthly basis or when the strategies are rebalanced. When it is necessary for trades to be effected, QRG will initiate the trading process (internal, model delivery, client-directed brokerage) on a rotating basis. QRG will upload the models according to the rotation but does not take responsibility for ensuring trading of model portfolios where we do not have execution control.

### **Wrap Fee Accounts**

QRG participates in wrap fee programs sponsored by affiliates or certain unaffiliated broker-dealers or program sponsors ("Program Sponsors"). In a wrap fee program, clients pay a single fee for investment management, trade execution and administrative and recordkeeping services.

While QRG may have discretion to select broker-dealers other than the Program Sponsor to execute trades for wrap accounts in a particular program, trades are generally executed through the Program Sponsor. A Program Sponsor may instruct QRG not to execute transactions on behalf of the wrap accounts in that program with certain broker-dealers. When a Program Sponsor restricts QRG in this way, it may affect QRG's ability to negotiate favorable commission rates or volume discounts, the availability of certain spreads, and the timeliness of execution. This may consequently result in a less advantageous price being realized by the account. QRG strives to treat all wrap accounts fairly and equitably over time in the execution of client orders. Depending on various factors, such as the size of the order and the type and availability of a security, orders for wrap accounts may be executed throughout the day. When orders are placed with broker-dealers, such trades may experience sequencing delays and market impact costs, which the firm attempts to minimize.

### **Order Aggregation**

Although each client account is individually managed, QRG often purchases and/or sells the same

securities for several accounts at the same time on a discretionary basis. QRG aggregates contemporaneous transactions in the same securities for clients. QRG aggregates trades at regular intervals throughout the day and considers all trades in a particular interval to be contemporaneous. When it does so, participating accounts are allocated the resulting securities or proceeds (and related transaction expenses) on an average price basis. QRG believes combining orders in this way is, over time, advantageous to all participants. However, the average price resulting from any particular aggregated transaction could be less advantageous to a particular client than if the client had been the only account in the transaction or had completed its transactions in the security before the other participants.

### **Trade Errors**

On occasion, QRG or a broker-dealer will make an error when placing or executing a securities transaction on behalf of a client account. In accordance with its fiduciary obligation to each client, QRG will seek to correct any trade errors it makes promptly, fairly, and consistently. Errors may be corrected by either the purchase or sale of a security as originally intended, or in the form of monetary reimbursement to the applicable client account. QRG will not correct a trade error it makes in a manner which favors one client at the expense of another client. QRG will not intentionally profit or benefit from the correction of a trade error. Brokerage commissions from client transactions will not be used to correct trade errors QRG makes or compensate broker-dealers for erroneous trades.

### **Item 13: Review of Accounts**

On a regular basis, QRG portfolio managers manage, monitor, and review client accounts. Portfolio managers are responsible for the suitability and appropriateness of holdings and transactions in light of the client's specific investment objective and strategy. The investment management team reviews accounts to ensure they remain in conformity with the client's specifications, and also evaluates each account's performance relative to the benchmark.

Although QRG reviews each client's account on a regular basis, there are facts and circumstances which may prompt ad hoc reviews. Significant market events affecting the prices of one or more securities held by a client, changes in investment objectives or guidelines of a particular client, or specific arrangements with particular clients or investors may trigger more frequent reviews of a particular client's account.

Clients receive statements from the custodian at least quarterly providing a detailed list of holdings with valuations and account activity as well as confirmations of all securities transactions from the clearing firm. In addition, clients may receive operational reports from QRG upon request or as required in the investment management agreement. Advisors are responsible for determining whether a strategy or investment is suitable, that fees to the client are reasonable, and for determining whether a wrap account is appropriate for the individual clients. Please speak with your advisor for information on fees and the strategies available to you through QRG.

### **Item 14: Client Referrals and Other Compensation**

Other than the compensation described in Items 5, 6, 10, and 12, QRG does not receive an economic benefit from anyone other than our clients for providing investment advice or other advisory services

to our clients.

From time to time, we have arrangements where we compensate, either directly or indirectly, affiliated and/or unaffiliated solicitors for client referrals. The manner and amount of compensation would typically be negotiated on a case by-case basis. We currently have an agreement in place to compensate our affiliate, Envestnet Asset Management, Inc., for client referrals. We do not currently have any solicitation arrangements with unaffiliated solicitors.

## **Item 15: Custody**

Client assets are maintained by unaffiliated qualified custodians. QRG does not select custodians on behalf of clients. In addition, QRG does not recommend custodians to clients nor does it require or request client assets to be maintained by specific custodians.

Clients generally receive quarterly statements from the broker-dealer, bank or other qualified custodian that holds and maintains custody of the specified client assets. Clients are encouraged to carefully review such statements and to compare such official custodial records to the quarterly performance summaries that QRG may provide to clients or their advisors. QRG summaries may vary from custodial statements based on different accounting procedures, reporting dates, or valuation methodologies for certain securities.

## **Item 16: Investment Discretion**

QRG receives discretionary authority from the client during the onset of the advisory relationship to select the identity and amount of securities to be bought or sold. In all cases, however, such discretion is to be exercised in a manner consistent with the stated investment objectives for the particular client account. Investment guidelines and restrictions must be provided to QRG in writing.

When selecting securities and determining amounts, QRG observes the investment policies, limitations and restrictions of the clients it advises. For registered pooled investment vehicles, QRG's authority to trade securities may also be limited by certain federal or country-specific securities and tax laws that require diversification of investments and favor the holding of investments made for a Fund account.

Certain client relationships are non-discretionary. In these cases, QRG executes transactions as specifically directed by the client.

## **Item 17: Voting Client Securities**

QRG is responsible for voting proxies relating to securities held by clients. QRG has developed appropriate principles, policies and procedures to ensure that proxies are voted in the best interests of clients. These policies and procedures are relatively general in nature to allow QRG the flexibility and discretion to use its business judgment in making appropriate decisions with respect to client proxies. It is QRG's policy to vote client shares primarily in conformity with Glass Lewis & Co. ("Glass Lewis") recommendations, in order to limit conflict of interest issues between QRG and its clients.

Glass Lewis is a neutral third party that issues recommendations based on its own internal guidelines. QRG votes client shares via ProxyEdge, an electronic voting platform provided by Broadridge Financial Solutions Inc. Additionally, ProxyEdge retains a record of proxy votes for each client.

QRG acknowledges and agrees that it has a fiduciary obligation to clients to ensure that any proxies for which it has voting authority are voted solely in the best interests and for the exclusive benefit of its clients. The policies are intended to guide QRG and its personnel in ensuring that proxies are voted in such manner without limiting QRG or its personnel in specific situations to vote in a pre-determined manner. These policies are designed to assist QRG in identifying and resolving any conflicts of interest it may have in voting client proxies.

Glass Lewis does not consider specific client circumstances when providing QRG with its voting recommendations.

QRG offers specific strategies related to ESG investing. Proxies for those clients are voted using specific ESG proxy voting criteria provided by a third-party service provider and can differ from votes cast for other clients' portfolios managed by QRG.

QRG may choose not to vote proxies in certain situations or for certain accounts, such as: (1) where a client has informed QRG that it wishes to retain the right to vote the proxy, QRG will instruct the custodian to send the proxy material directly to the client; (2) where a proxy is received for a client account that has been terminated with QRG, or for a security QRG no longer held in the client account; or (3) when voting a proxy would restrict the ability to trade the shares.

Upon request, clients can receive a summary of QRG's proxy voting procedures, Glass Lewis's proxy voting guidelines or a copy of the record of how a proxy vote was cast by QRG by contacting QRG at 312-827-2800.

### **Class Actions and Legal Proceedings**

Clients are responsible for acting on legal proceedings, such as bankruptcies and class actions, involving securities held in a client's account.

## **Item 18: Financial Information**

Registered investment advisers are required in this Item to provide certain financial information or disclosures about their financial condition. QRG has no financial commitments that impair its ability to meet its contractual and fiduciary commitments to clients, and has not been the subject of any bankruptcy proceeding.